

Job Description

DIRECTORATE:	Communities
DEPARTMENT:	Operations – Community Services / Highways & Green Spaces / Highways Network
POST:	Graduate Engineer – Highway Structures and Drainage
GRADE OF POST:	GR09
RESPONSIBLE TO:	Highways Network Manager

JOB PURPOSE:

To manage and assist in the delivery of the Authority's Highway Structures and Drainage Maintenance Service.

PRINCIPAL RESPONSIBILITIES AND ACTIVITIES:

- Assist in the management of Highway structures asset by assisting the Highway Infrastructure and Maintenance Manager by identifying the issue, identifying solutions and schemes which can be included on the maintenance register for prioritisation.
- Assist in the management of the condition assessment and inspection programme for the highway structures asset, including the review of structural inspection reports and entry onto Bridgend County Borough Councils structures database, AMX.
- Assist in the review of contract schemes, documents for works to highway structures, produced by our consultants.
- Assist in the assessment and review applications related to drainage assets for new developments and assist in approval of sustainable urban drainage Systems.
- Assist in the identification of issues with the Highway Drainage system and assist in the preparation of works or schemes to resolve flooding issues in accordance with the Bridgend County Borough Council's role as the Lead Local Flood Authority.
- Assist the Highway Network Team in its role regarding ordinary water course consenting and enforcement.

GENERAL DUTIES

Health and Safety

To fulfil the general and specific roles and responsibilities detailed in the [Health and Safety Policy](#)

Equal Opportunities

To ensure that all activities are operated in accordance with Equal Opportunities legislation and best practice.

Safeguarding

Protecting children, young people or adults at risk is a core responsibility of all employees. Any concerns should be reported to the Adult Safeguarding Team or Children's IAA Service within MASH.

Review and Right to Vary

This Job Description is as currently applies and will be reviewed regularly. You may be required to undertake other tasks that can be reasonably assigned to you, including development activities, which are within your capability and grade.

