

Job Description

DIRECTORATE:	Education and Family Support
DEPARTMENT:	Family Support / Youth Development
POST:	Youth Worker
GRADE OF POST:	JNC SCP 13 -17
RESPONSIBLE TO:	Senior Youth Worker

JOB PURPOSE:

To work directly with young people to develop their social and educational needs.

To work towards engaging them in a range of appropriate activities, programmes and relevant opportunities that promotes the Welsh Governments "Ten Entitlements" and to devise and develop work that is in line with the "Curriculum Statement for Wales".

PRINCIPAL RESPONSIBILITIES AND ACTIVITIES:

- Establish and maintain contact with young people throughout Bridgend County Borough, to support and guide them in the transition into adulthood by engaging and directing them into appropriate activities.
- Assist in the provision of information, advice, guidance and support that will enable young people to become aware of the issues that affect their lives, while supporting them to become active citizens in their own community, a wider society and global community.
- Assist in the co-ordination of activities that develop and enhance the social and educational needs of all young people within Bridgend County Borough. Identify and where appropriate, deliver activities that provide opportunities reflecting the process and achievements made by young people.
- To work collaboratively in the development of the national objectives of youth work in Wales by contributing to the planning process, while following monitoring and evaluation structure within Bridgend Youth Service. Use a management information system to record outcomes and project outputs.
- Positively promote and market the aims and objectives the ethos of the Youth Development Service and its programmes/projects.

- Demonstrate awareness of current legislation/developments on local and national youth work initiatives and policies, including child protection.
- Participating in any training and development activities in order to maintain own professional development or to enhance competence within job role.
- Undertaking any duties and responsibilities commensurate with the grade of the post and participate in the regular review of the content of the job description.

GENERAL DUTIES

Health and Safety

To fulfil the general and specific roles and responsibilities detailed in the [Health and Safety Policy](#)

Equal Opportunities

To ensure that all activities are operated in accordance with Equal Opportunities legislation and best practice.

Safeguarding

Protecting children, young people or adults at risk is a core responsibility of all employees. Any concerns should be reported to the Adult Safeguarding Team or Children's IAA Service within MASH.

Review and Right to Vary

This Job Description is as currently applies and will be reviewed regularly. You may be required to undertake other tasks that can be reasonably assigned to you, including development activities, which are within your capability and grade.

Criminal Records Check

This post requires a criminal records check through the Disclosure & Barring Service (DBS).

Person Specification

Youth Worker

The following attributes represent the range of skills, abilities and experiences etc. relevant to this position. Applicants are expected to meet the attributes that have been identified as essential (✓).

Attributes	Requirements	Essential	Method of Evaluation / Testing
Qualifications, Education & Training	<ul style="list-style-type: none"> Level 3 Certificate in Youth Work en route to degree in Youth and Community Work. 	Yes	Production of original Qualification Certificates.
Knowledge & Experience	<ul style="list-style-type: none"> Welsh Government's "Ten Entitlements". Curriculum Statement for Wales. Experience of working with young people. Experience of working with other local agencies and projects both Statutory and Third Sector An understanding of the issues facing young people which may serve as barriers to engagement. Experience, planning and development of group-based activities. 	Yes Yes Yes Yes	Interview, application form, and selection process.
Skills & Personal Qualities	<ul style="list-style-type: none"> Effective Planner and Organiser. Well-motivated. Innovative Dependable and flexible. Well motivated and innovative. Good written and verbal communication. Computer literate. Can work on own initiative. 	Yes Yes Yes Yes	Interview, application form, and selection process.

Attributes	Requirements	Essential	Method of Evaluation / Testing
Skills & Personal Qualities (continued)	<ul style="list-style-type: none"> • Objective and non-judgemental. • Available for evening and weekend work. • Ability to work in a flexible way. • The ability to communicate through the medium of Welsh. 	<p>Yes</p> <p>Yes</p> <p>Yes</p>	