

Governor Training Programme 2025 - 2026

Cyngor Bwrdeistref Sirol



Training session title	Session details	Date, time and venue
Finance and LMS	<p>Target audience: All governors.</p> <p>Broad aims: This session will provide governors with an awareness of the financial implications of local management of schools (LMS) and the role of governors within the financial framework.</p> <p>Session Content:</p> <ul style="list-style-type: none"> • local authority funding; • local management of schools (LMS); • Bridgend's Financial Scheme for Schools; • deficit budgets; and • budget preparation and monitoring. <p>Duration: two hours</p> <p>Trainer: Judith Tutssel, LMS Officer, BCBC</p>	<p>Autumn Term Thursday 16 October 2025 6pm – 8pm via Microsoft Teams</p> <p>Spring Term Thursday 29 January 2026 6pm – 8pm via Microsoft Teams</p> <p>Summer Term Thursday 16 April 2026 6pm – 8pm via Microsoft Teams</p>
Recruitment and selection of staff	<p>Target audience: All governors but, in particular, those who have specific responsibilities, on behalf of the governing body, in relation to school staff recruitment and selection procedures.</p> <p>Broad aims: This session will assist attendees to extend their understanding and knowledge of the legislation and processes involved in recruiting and selecting staff within a school setting and develop their confidence to recruit and select successfully.</p> <p>Session content:</p> <ul style="list-style-type: none"> • the legislative framework surrounding recruitment and selection; • discrimination and its consequences; • the roles and responsibilities of a school governor in the recruitment and selection processes; • ensuring consistency in recruitment and selection; and • support available. <p>Duration: two hours</p> <p>Trainer: Nikki Batt, Learning and Organisational Development Manager, BCBC</p>	<p>Autumn Term Thursday 2 October 2025 6pm – 8pm Face to face training (Venue to be confirmed)</p> <p>Spring Term Wednesday 4 February 2026 6pm – 8pm Face to face training (Venue to be confirmed)</p> <p>Summer Term Tuesday 28 April 2026 6pm – 8pm Face to face training (Venue to be confirmed)</p>

Training session title	Session details	Date, time and venue
Pupil exclusions	<p>Target audience: All governors but, in particular, those who have been appointed to serve on a governing body's Pupil Discipline Committee.</p> <p>Broad aims: This session will assist attendees to extend their understanding and knowledge of the processes and procedures relating to pupil exclusions.</p> <p>Session content:</p> <ul style="list-style-type: none"> • Welsh Government Circular 1/2004; • types of exclusions; • alternatives to exclusion; • roles and responsibilities of the headteacher, Pupil Discipline Committee and an Independent Appeals Panel; and • next steps following a pupil exclusion. <p>Duration: two hours</p> <p>Trainer: Melanie Treharne, Education Engagement Co-ordinator, BCBC</p>	<p>Autumn Term Thursday 9 October 2025 6pm – 8pm via Microsoft Teams</p> <p>Spring Term Wednesday 11 February 2026 6pm – 8pm via Microsoft Teams</p> <p>Summer Term Wednesday 13 May 2026 5pm – 7pm via Microsoft Teams</p>
Responsibilities in respect of looked after children (LAC)/ care experienced children	<p>Target audience: All governors but specifically those who have responsibilities, on behalf of the governing body, in relation to looked after children/care experienced children.</p> <p>Broad aims: The session will assist attendees to extend their understanding and knowledge of the responsibilities of governors in respect of looked after children.</p> <p>Session content:</p> <ul style="list-style-type: none"> • the responsibilities of the local authority and schools, including the Designated Teacher for Looked After Children; and • the specific responsibilities of governors. <p>Duration: two hours</p> <p>Trainer: Hebah Price, Senior Education Engagement Co-ordinator, BCBC</p>	<p>Autumn Term Thursday 23 October 2025 6pm – 8pm via Microsoft Teams</p> <p>Spring Term Wednesday 11 March 2026 6pm – 8pm via Microsoft Teams</p> <p>Summer Term Wednesday 6 May 2026 6pm – 8pm via Microsoft Teams</p>

Training session title	Session details	Date, time and venue
Health and safety	<p>Target audience: All governors but, in particular, those who have specific responsibilities, on behalf of the governing body, in relation to health and safety matters.</p> <p>Broad aims: The session will assist attendees to extend their understanding and knowledge of health and safety within the school setting and the ‘questioning friend role’ attached to health and safety.</p> <p>Session content:</p> <ul style="list-style-type: none"> • Health and safety legislation, principles and guidance; • the roles and responsibilities for health and safety of school governors and of the local authority; • hazards and issues in the school sector (for example Pre-Estyn Health and Safety Inspections); and • key procedures (for example: accident reporting) <p>Duration: two hours</p> <p>Trainer: Corporate Health and Safety Unit, School’s Health and Safety Advisor, Bridgend County Borough Council (BCBC)</p>	<p>Autumn Term Thursday 6 November 2025 6pm – 8pm via Microsoft Teams</p> <p>Spring Term Wednesday 21 January 2026 6pm – 8pm via Microsoft Teams</p> <p>Summer Term Thursday 30 April 2026 6pm – 8pm via Microsoft Teams</p>
Child protection	<p>Target audience: All governors are strongly encouraged to attend this session.</p> <p>Broad aims: The session will assist attendees to extend their understanding and knowledge of the statutory duty on schools and governing bodies to exercise their functions with a view to safeguarding and promoting the welfare of pupils.</p> <p>Session content:</p> <ul style="list-style-type: none"> • the legal context; • the responsibilities of schools and governing bodies; • the categories of abuse and the signs and symptoms; and • child protection processes, including referral. <p>Duration: two hours</p> <p>Trainer: Melanie Treharne, Education Engagement Co-ordinator, BCBC</p>	<p>Autumn Term Wednesday 19 November 2025 6pm – 8pm via Microsoft Teams</p> <p>Spring Term Tuesday 24 February 2026 6pm – 8pm Face to face training (TBC)</p> <p>Summer Term Tuesday 9 June 2026 5pm – 7pm via Microsoft Teams</p>

Training session title	Session details	Date, time and venue
Health and Wellbeing (Support and Resource Awareness)	<p>Target audience: All governors are strongly encouraged to attend this session.</p> <p>Broad aims: The session will assist attendees to extend their understanding and knowledge of health and wellbeing, the importance of self-care and what resources are available for school staff.</p> <p>Session content:</p> <ul style="list-style-type: none"> • The 5 ways of wellbeing • The 3 P'S • Self-care • Screening programmes available, NERS, and WISE health resources • Wellbeing in the authority and the support and resources for you to share in the school community. <p>Duration: 1.5 hours</p> <p>Trainer: Angela Granville, HR Business Development Manager, BCBC</p>	<p>Autumn Term Tuesday 23 September 2025 6pm – 7.30pm via Microsoft Teams</p> <p>Spring Term Tuesday 17 March 2026 6pm – 7.30pm via Microsoft Teams</p> <p>Summer Term Wednesday 17 June 2026 6pm – 7.30pm via Microsoft Teams</p>
Anti-Bullying	<p>Target audience: All governors are strongly encouraged to attend this session.</p> <p>Broad Aims This is an online session provided by the Anti- Bullying Alliance. will give you a good understanding of what bullying is; a 10-point action plan for preventing and responding to bullying; and information on roles and responsibilities that governors have when it comes to anti-bullying in schools.</p> <p>Session content:</p> <ul style="list-style-type: none"> • The ABA definition of bullying • The roles involved in bullying • The groups of children more vulnerable to bullying • A 10-point action plan based on key recommendations in the Rights, Respect, Equality: Statutory guidance for governing bodies • Governor accountability when it comes to anti-bullying in schools • Bullying and the law, as well as the connection to safeguarding • Prejudice-related bullying • Bullying off school premises • Anti-bullying policies • Strategies to prevent bullying • Reporting and recording bullying incidents 	

This document is available in Welsh.

	<p>Duration: Approximately 45-60 minutes to complete.</p> <p>Trainer: This online course is self-enrolment and can be accessed, in Welsh and English, at any time.</p> <p>https://learning.anti-bullyingalliance.org.uk/course/9037/anti-bullying-training-governors-wales</p>	
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Mandatory training sessions

Mandatory training for governors is delivered by the Central South Consortium (CSC).

The mandatory training sessions are:

- New Governors Induction
- Understanding Data
- The Role of the Chair of Governors – **For Chair and Vice Chair only**

Although child protection/safeguarding are not mandatory modules (as identified by Welsh Government), BCBC strongly encourages all governors to undertake this training.

To register for these sessions, please email pupilservices@bridgend.gov.uk and the necessary arrangements will be made on your behalf.

Important note about registering for governor training sessions

Please ensure that you register for all sessions that you wish to attend by completing the booking form below and returning to pupilservices@bridgend.gov.uk. This ensures that we are able to contact all attendees in advance in the rare event that a session is postponed due to unforeseen circumstances. All emails will be acknowledged, and you will also receive a reminder email, at least 48 hours before each session.

Governor Training Booking Form

Name		
Email address		
Name of school for which you are a governor		

Training session title	Date and time	Session you wish to book
Finance and LMS	Thursday 16 October 2025 6pm – 8pm	
	Thursday 29 January 2026 6pm – 8pm	
	Thursday 16 April 2026 6pm – 8pm	
Recruitment and selection of staff	Thursday 2 October 2025 6pm – 8pm	
	Wednesday 4 February 2026 6pm – 8pm	
	Tuesday 28 April 2026 6pm – 8pm	
Pupil exclusions	Thursday 9 October 2025 6pm – 8pm	
	Wednesday 11 February 2026 6pm – 8pm	
	Wednesday 13 May 2026 5pm – 7pm	
Responsibilities in respect of looked after children (LAC)/ care experienced children	Thursday 23 October 2025 6pm – 8pm	
	Wednesday 11 March 2026 6pm – 8pm	
	Wednesday 6 May 2026 6pm – 8pm	
Health and safety	Thursday 6 November 2025 6pm – 8pm	
	Wednesday 21 January 2026 6pm – 8pm	
	Thursday 30 April 2026 6pm – 8pm	
Child protection	Wednesday 19 November 2025 6pm – 8pm	
	Tuesday 24 February 2026 6pm – 8pm	
	Tuesday 9 June 2026 5pm – 7pm	
Health and Wellbeing (Support and Resource Awareness)	Tuesday 23 September 2025 6pm – 7.30pm	
	Tuesday 17 March 2026 6pm – 7.30pm	
	Wednesday 17 June 2026 6pm – 7.30pm	