

**Bridgend Public Services Board**

**25 June 2018**

**Committee Rooms, Civic Offices**

<b>Attendance</b>	<b>Organisation</b>
Alyson Francis	WG
Andrew Davies	ABMU
Claire Evans	SWP
Darren Mepham (Chair)	BCBC
Donna Baddeley	V2C
Heidi Bennett	BAVO
Helen Matthews	DWP
John Hogg	NRW
Katy Chamberlain	Business In Focus
Mark Brace	PCC
Martin Morgans	BCBC
Matthew Bennett	DWP
Sian Harrop Griffiths	ABMU
Simon Pirotte	Bridgend College
Vaughan Jenkins	SWFRS
<b>Also in attendance</b>	
Judith Jones	Partnership support
Gaynor Griffiths	Partnership support
Helen Hammond	Partnership Support
<b>Apologies</b>	
Cllr Huw David	BCBC
Eirian Evans	NPS Wales
Huw Jakeway	SWFRS
Stuart Parfitt	SWP

<b>Agenda item</b>	<b>Comments</b>	<b>Action</b>
<b>1</b>	<b>Welcome, Introductions and minutes of the workshop held on 25.03.18</b>	
1.1	Darren Mepham welcomed all to the meeting, outlined the focus of the meeting and asked for introductions. Apologies were recorded as above.	
1.2	Minutes were agreed as accurate, query raised regarding identification of members by their initials. Following discussion all agreed members names would be recorded in full.	
1.3	Matters arising: <b>3.2</b> Welsh Government issued a statement confirming that new health board boundaries will be in place by April 2019. This means that Bridgend County Borough is going to move out of the Abertawe Bro Morgannwg University Health Board area, and will become part of Cwm Taf University Health Board.	
1.4	Darren Mepham noted that Cwm Taf has a joint PSB and confirmed that he has linked with the chair, both boards have some mutual members and the possibility of merging should be explored over the next year. <b>Action:</b> share dates of Cwm Taf PSB for a small group to take the opportunity to attend in addition to the existing members.	<b>Support team</b>

1.5	<p>Andrew Davies stated that the change in boundary is a major organisational change for management and directors and highlighted the risk on people’s time. Sian Harrop-Griffiths noted that joint Planning and Partnership meetings with Sue Cooper, Director of Social Services and Wellbeing are taking place and Andrew Davies confirmed he is attending the Transformation Board on Friday 29<sup>th</sup> June and will pick up on strategic issues.</p>	
1.6	<p>No further matters arising not on the agenda.</p>	
<b>2</b>	<b>Sub Boards feedback</b>	
2.1	<p><b>Bridgend Assets.</b> Vaughan Jenkins reported</p> <ul style="list-style-type: none"> <li>• The meeting was well attended.</li> <li>• Terms of reference approved and vice chair, Gavin Bown, appointed.</li> <li>• Members discussed additional people to invite and the cross-over with other sub-boards.</li> <li>• Members reviewed the assets they were aware of and decided to hold a market place event, planned for 12.10.18 to be held at the Fire Service Headquarters in Llantrisant.</li> <li>• John Hogg added that the governance was right and the meeting was very positive.</li> </ul> <p>Andrew Davies noted the lack of a representative from the Health Board and suggested the addition of a colleague from the estates department and added that Glanrhyd recently achieved a green flag award. <b>Action:</b> identify Health Board representative</p> <p>Discussion followed regarding community and assets, the circular economy and the wider view not just physical assets. Actions will be identified at the market place event and additional members invited to join the board. All agreed to proceed with the event. <b>Action:</b> approach Town Council Forum to invite a representative to join the Bridgend Assets sub-board.</p> <p>Alyson Francis noted that she attends the regional assets meeting and added there may be an opportunity for funding, currently based on the Health Board footprint. <b>Action:</b> query availability of potential funding.</p>	<p><b>Andrew Davies</b></p> <p><b>Judith Jones</b></p> <p><b>Alyson Francis</b></p>
2.2	<p><b>Workforce Wellbeing.</b> Donna Baddeley provided feedback from the sub-board meeting</p> <ul style="list-style-type: none"> <li>• Well attended and full of enthusiasm.</li> <li>• Members discussed the situation in their respective organisations and a themed template has since been populated with current work practice and initiatives.</li> <li>• Additional members were suggested.</li> <li>• Event to showcase and promote areas of good practice.</li> <li>• Sharing information on staff surveys with meaningful comparators.</li> <li>• Potentially using DEWIS.</li> <li>• Leadership collaboration programme.</li> <li>• The Corporate Health Standard was suggested as a standard all PSB organisations could sign up to.</li> </ul> <p>Andrew Davies noted the Health Board need to support the sub-board and agreed skills in collaborative work would be valuable. Discussion</p>	

	<p>followed regarding the Corporate Health Standard, staff surveys and the idea of identifying a baseline, previously investigated with Ceri Phillips at Swansea University.</p> <p>Andrew Davies mentioned that the National Institute for Health Research was just starting to identify priority areas to work with universities on and suggested developing a proposal that Sandra Husbands could help with.</p> <p>Simon Pirotte added that organisational surveys need to include the same questions to provide comparable information and initiatives that work in one organisation could be adopted by others. Andrew Davies suggested accessing employees via Unions in addition to approaching employers.</p> <p>Katy Chamberlain noted that Business in Wales will be supporting activity to improve mental health in Wales through the Economic Action Plan.</p>	
<p>2.3</p>	<p><b>Community Safety Partnership</b></p> <p>Martin Morgans reported</p> <ul style="list-style-type: none"> <li>• The partnership was an existing group, PSB agreed it would become a sub-board and discharge its duties through the Wellbeing Plan</li> <li>• The Community Safety Strategy supports the delivery of the wellbeing objective 'Supporting Communities in Bridgend to be safe and cohesive.</li> <li>• In addition to the Violence against Women, Domestic Abuse and Sexual Violence Strategy and the Suicide Prevention Strategy five priority areas have been identified;             <ul style="list-style-type: none"> <li>○ Rough sleeping</li> <li>○ Serious Violent Crime including County Lines – awareness raising for communities and vulnerable people</li> <li>○ Community engagement</li> <li>○ Fraud prevention for vulnerable people</li> <li>○ Co-ordinated approach around engagement with schools, both Primary and Comprehensive</li> </ul> </li> </ul> <p>Discussion followed regarding the move to a different way of working for an existing group and the importance of showing how well we work together and reinforcing this point.</p>	
<p>2.4</p>	<p><b>Bridgend Learning Partnership</b></p> <p>Simon Pirotte provided feedback following the initial meeting of the sub-board:</p> <ul style="list-style-type: none"> <li>• Good meeting, Lindsay Harvey appointed as Vice Chair and terms of reference approved.</li> <li>• Additional members discussed and representative from Careers Wales to be invited.</li> <li>• As organisations have established their own recruitment and apprenticeship arrangements there was not much appetite for a common recruitment process but there is opportunity to collaborate on an integrated programme of promotion activity.</li> <li>• Agreed to focus on three activities             <ul style="list-style-type: none"> <li>○ Hold an awareness raising event with local businesses and organisations to promote and collaborate on apprenticeships</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Develop with partners a common platform to advertise apprenticeships that can be used and promoted by partners and SME's in Bridgend</li> <li>○ Focus on promoting apprenticeships to under-represented groups including BME, people with additional learning needs, more girls studying STEM subjects by developing contact networks/arrangements with groups and designing messages to be appropriate and attractive for those groups</li> </ul> <p>Discussion followed regarding wider engagement, Jeff Peters was suggested to join the sub-board to support engagement with local businesses and all felt PSB partners can do more by sharing approaches to engagement to improve access and information with these groups.</p>	
<p>2.5</p>	<p><b>Children, Young People &amp; Families</b> Alyson Francis reported</p> <ul style="list-style-type: none"> <li>● The sub-board was well attended, terms of reference agreed followed by a lot of enthusiastic discussion.</li> <li>● The sub-board discussed each of the steps under the wellbeing objective and agreed initial activities             <ul style="list-style-type: none"> <li>○ Hold a series of co-production events with parents to gain their views.</li> <li>○ Compare with output from F1000 days event and current services to identify areas to effect change.</li> <li>○ Identify to what extent DEWIS can be the single source of multi-agency data.</li> <li>○ Know how well we are doing in terms of tackling ACEs</li> <li>○ Identify and promote local enterprises, investments and grants to support community initiated enterprise/services.</li> <li>○ Bridgend focused report due in October on teenage pregnancy, recommendations will guide sub-board activity.</li> </ul> </li> </ul> <p>Andrew Davies noted that the 3 Western Bay PSBs all have early years as a priority but are all very different and suggested sharing areas of good work with each other. Swansea has a well-developed JigSo project supporting teenage mums with remarkable outcomes and Bridgend has an excellent PRAMS (perinatal response and management service) for mums experiencing mental health problems. All agreed a joint regional workshop style event would be a good use the WG Western Bay fund. <b>Action:</b> organise joint workshop regional event.</p>	<p><b>support team</b></p>
<p>2.6</p>	<p>Frequency of Meeting</p> <ul style="list-style-type: none"> <li>● Discussion followed regarding the progress of the sub-boards and the feeling that PSB need to meet less. All agreed PSB should meet every 6 months to check things are on track and provide help when needed.</li> <li>● Alyson Francis suggested the sub-board chairs meet more frequently, all agreed.</li> <li>● Darren Mepham suggested attending other PSBs and asked members to express their interest.</li> <li>● Simon Pirotte requested that once confirmed the membership list of each sub-board be re-circulated.</li> </ul>	

<b>3</b>	<b>Town and Community Councils and Membership of PSB</b>	
3.1	Item discussed earlier, contact to be made with the Town Council Forum to invite a representative to join the Bridgend Assets sub-board.	
<b>4</b>	<b>WG letter to Chairs re PSB Support Healthy Boards</b>	
4.1	Academi Wales are offering half day sessions with individual PSBs on 'Healthy Boards'. Expressions of interest are being sought for these sessions to be held in the Autumn.	
4.2	Discussion followed regarding the portfolio of support offered. The board agreed that the support would be better offered to the newly established sub-boards with a particular focus on collaborative working. <b>Action:</b> expression of interest to be drafted.	<b>Judith Jones</b>
<b>5</b>	<b>ACE Event 20 July 2018</b>	
5.1	Alyson Francis invited members to attend the first thematic support event offered to all PSBs taking place in Cardiff from 10:30 to 15:00 on 20 July 2018.	
5.2	Alyson Francis outlined the focus of the event, indicated that she was attending and asked for nominees. Darren Mephram will attend during the afternoon <b>Action:</b> Sian Harrop-Griffiths will check with Sandra Husbands.	<b>Sian Harrop-Griffiths</b>
<b>6</b>	<b>PSB Information Only</b>	
6.1	Inspired for Life Awards 12 July 2018 - Judith Jones thanked members for their support.	
6.2	First 1000 days Collaborative Event 6 July 2018 - Alyson Francis to attend.	
6.3	BCBC Prevention and Wellbeing Event 20 July 2018 - Judith Jones thanked members for their support.	
6.4	School Holiday Enrichment Programme (SHEP) – SWFRS, SWP & V2C have agreed to contribute to the pilot programme.	
6.5	WG Support Grant – Judith Jones reported that the second submission has been approved, £54K for training and regional work across Bridgend, Swansea and Neath Port Talbot.	
<b>7</b>	<b>Date of next meetings</b>	
7.1	As members agreed to hold 6 monthly meetings the next meeting will take place on 10.12.18	
7.2	Darren Mephram thanked Helen Matthews for her contribution to the PSB as she moves on to her new role. Meeting closed.	