

APPENDIX 7

GLOSSARY OF TERMS

2004 Act / The Act	The Planning and Compulsory Purchase Act 2004
Adoption	Final stage of LDP preparation where the LDP becomes the statutory Development Plan for the purposes of the Act.
Alternative Sites	Representations to the Deposit LDP which suggest alternative or new site allocations which are advertised by the Council prior to the submission of the Deposit LDP to the Inspector, with any comments received on them.
Annual Monitoring Report (AMR)	This will assess the extent to which policies in the Bridgend Local Development Plan are being implemented.
Bridgend Unitary Development Plan (UDP)	Adopted 12 th May 2005. Statutory Development Plan for Bridgend County Borough which will be superseded upon adoption of the LDP.
Community	People living in a defined geographical area, or who share interests
Community Involvement Scheme (CIS)	Sets out the project plan and policies of Bridgend CBC as Local Planning Authority for involving local communities, including businesses in the preparation of the LDP.
Community Strategy (CS)	Local Authorities are required to prepare these with the aim of improving the social, environmental and economic well being of their areas. Through the CS, authorities are expected to co-ordinate the actions of local public, private, voluntary and community sectors. In Bridgend County Borough responsibility for producing and reviewing the CS is undertaken by the Bridgend Local Strategic Partnership.
Consensus Building	A process of dialogue with targeted interest groups to understand relevant viewpoints and to seek agreement where possible.
Consultation	A formal process in which comments are invited on a particular topic or document.
Council	Bridgend County Borough Council
(Statutory) Consultation Body	An authority with environmental responsibilities concerned by the effects of implementing plans and programmes and which must be consulted under the SEA directive
Delivery Agreement (DA)	A document comprising Bridgend County Borough Council's (as Local Planning Authority) timetable for the preparation of the LDP together with its Community Involvement Scheme.
Deposit	A formal 6 week stage in which individuals and organisations can make representations on the LDP. Representations that relate to whether the plan is 'Sound' can then be examined by an Inspector.

Deposit LDP	The version of the LDP which is submitted to the Welsh Assembly Government for public examination.
Duly made	Representations to the LDP which are made in the correct way within the consultation period.
Engagement	A process which encourages substantive deliberation in a community. Proactive attempt to involve any given group of people/section of the community.
Frontloading	Community involvement and consensus building at early stages of plan preparation.
Key Stakeholder Forum	A forum of stakeholders to be established which will be consulted on issues regarding the LDP.
Independent Examination	A process by which the soundness of the LDP is tested in public.
Indicator	A measure of variables over time, often used to measure achievement of objectives.
Involvement	Generic term to include both participation and consultation techniques.
LDP Officers' Group	A group of officers of BCBC established to consider issues relating to the LDP which reports to the LDP Steering Group/CCPF.
LDP Steering Group/Cross Cutting Policy Forum(CCPF)	The LDP Steering Group is a group of Members whose purpose is to oversee the preparation of the LDP. The Council's Cross Cutting Policy Forum (CCPF) will undertake this role.
Local Planning Authority (LPA)	In the case of Bridgend County Borough, this is Bridgend County Borough Council.
Local Development Plan (LDP)	A land use plan that is subject to independent examination, which will form the statutory development plan for a local authority area for the purposes of the Act. It should include a vision, strategy, area-wide policies for development types, land allocations, and where necessary policies and proposals for key areas of change and protection. Policies and allocations must be shown geographically on the Proposals Map forming part of the plan.
Local Development Plan Wales (LDPW)	Planning policy guidance document from the Welsh Assembly Government on the preparation of LDPs.
Objective	A statement of what is intended, specifying the desired direction of change in trends.
Participation	A process whereby stakeholders and the community can interface with plan
Partners	Other local authority departments and statutory bodies where the LDP will help to deliver some of the objectives of their strategies. Partners may be expected to contribute to formulating relevant parts of the LDP.

Pre-deposit	Stages of plan preparation and consultation before the Deposit LDP is finalised and approved by Council.
Saved	In the context of SPG, those Supplementary Documents to previous development plans which are being carried forward in the context of policies in the LDP.
Scoping	The process of deciding the scope and level of detail of an SA, including the sustainability effects and options which need to be considered, the assessment methods to be used, and the structure and contents of the SA report.
Service Users	Individuals / Organisations who use the services of the Local Planning Authority
Significant Effect	Effects which are significant in the context of the plan. (Annexe II of the SEA Directive gives criteria for determining the likely environmental significance of effects).
Site Specific allocations	Allocations of areas of land for specific or mixed uses or development contained in a LDP.
Soundness	The concept against which an LDP is examined by the Inspector at Independent Examination, irrespective of whether or not representations have been received, under the general headings of procedure, consistency & coherence and effectiveness, as prescribed under section 65(5)b of the 2004 Act. A Framework for assessing the soundness of LDPs has been developed by the Planning Inspectorate.
Stakeholders	Interests directly affected by the LDP – involvement generally through representative bodies
Strategic Environmental Assessment (SEA)	Generic terms used internationally to describe environmental assessment as applied to policies, plans and programmes. The European SEA Directive (2001/42/EC) requires a formal “environmental assessment of certain plans and programmes, including those in the field of planning and land use”.
Sustainability Appraisal (SA)	Tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors). Each LPA is required by Section 62(6) of the Act to undertake SA of the LDP. This form of SA fully incorporates the requirements of the SEA Directive.
Sustainability Appraisal Report	A document required to be produced as part of the SA process to describe and appraise the likely significant effects on sustainability of implementing the plan, which meets the requirement for the Environmental Report under the SEA Directive. Section 62(6) of the Act requires each LPA to prepare a report of the findings of the SA of the LDP.

Supplementary Planning Guidance (SPG)

Provides supplementary information in respect of the policies of the LDP. They do not form part of the development plan and are not subject to independent examination but must be consistent with it and with national planning policy – see LDPW

Timetable

Sets out the dates by which key stages and processes of LDP preparation are expected to be completed. These are definitive for stages up to the deposit of the LDP and indicative for the remaining stages after

Wales Spatial Plan (WSP)

A plan prepared and approved by the National Assembly for Wales under Section 60 of the Act which sets out the strategic framework to guide future development and policy interventions, whether or not these relate to formal land use planning control. Under Section 62(5) (b) of the Act a LPA must have regard to the WSP in preparing a LDP.