Stakeholder Engagement Plan

Mine Water ENergy Toolkit

TEmplate

Introduction

**Purpose**

This document sets out the initial proposed plan for communicating with the key stakeholders for the xxxxxxxxxxxxxx

Xxxxxxxxxxxxx will use this as a starting point for Stakeholder engagement, updating it continually as the project develops.

Stakeholder Communication - Objectives and desired Outcomes

|  |  |
| --- | --- |
| Objective | Outcome |
|  |  |
|  |  |
|  |  |

Communication – Core messages

Communication – Guidelines for stakeholder Engagement

Communication Channels and their usage

|  |  |  |
| --- | --- | --- |
| Channel | Describe channel / usage | Planned usage |
| Websites |  |  |
| In Person Meetings |  |  |
| Events |  |  |
| Locally organised events |  |  |
| Social Media |  |  |
| e.g. Twitter |  |  |
| e.g. LinkedIn |  |  |
| Email |  |  |
| LA Coordinator |  |  |
| Stakeholder Engagement Lead |  |  |
| Other Project Team members as agreed |  |  |
| Online meetings |  |  |
| e.g. Teams, Zoom, Google HangOuts |  |  |
| e.g. Virtual engagement rooms |  |  |

**Websites**

**Events**

Locally organised events

**Social Media**

**Email**

**Meetings**

**COVID**

**Online meeting channels**

Meetings will take place in person or online. See COVID section for further details about protocols for meetings in person.

Information and Data Management

**Types of communication**

Stakeholder RFIs

**Classification of information and GDPR**

**Information and Data Management**

**GDPR**

Stakeholder grouping and communication mapping

Stakeholder interaction will be systematically planned and adjusted through the project.

The table below identifies categories of stakeholders and the process for planning interactions.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Stakeholder Group | Priority | Stakeholders | Information Requirements | Channels to use |
| Public Sector |  |  |  |  |
| Commerce |  |  |  |  |
| Industry |  |  |  |  |
| Utilities |  |  |  |  |
| Developers/Investors |  |  |  |  |

Communication protocols

Communications governance

Communications Reporting